



## Trumps Green Infant School

### Charging Policy

*Trumps Green Infant School is committed to safeguarding, child protection and promoting the welfare of children and young people. We expect all members of the school community including staff, parents, carers, volunteers and governors to demonstrably share this commitment.*

#### **Introduction**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition and specialist sports coaching.

This policy should be seen in the context of our whole school policies including Curriculum, Lettings, Extra Curricular Activities and our range of safeguarding and equality policies.

#### **Voluntary Contributions**

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. We do not treat these children differently. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- Educational visits
- Visitors to the school e.g. musical events, theatre groups, artists for specialist weeks etc.

Voluntary contributions to the School Charity Fund are requested each term without obligation.

#### **Swimming**

The school organises swimming lessons for all children. These take place in school time but are not part of the National Curriculum KS1 and are therefore not compulsory.

We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons as well as a minimal charge per lesson.

#### **Extra Curricular Activities**

The school offers optional additional coaching and activities for example: Football, Activity Club and Art and Craft Club and parents are charged independently of school by providers.

### **Pupil Premium**

Parents whose children qualify for Pupil Premium funding may be offered some free extracurricular activities, and the extent of this provision will be reviewed each financial year in line with funding.

### **Lettings**

School premises may be used for lettings in accordance with the Lettings Policy.

- All charges for lettings will be subject to annual review in the summer term by the Finance Committee, such authority delegated by the Governing Body.
- The minimum increase effective from the start of the following autumn term will be in line with inflation.
- The calculation of charges will include consideration of the real costs of heat, light, sewerage and water, wear and tear to the building infrastructure and the cost of caretaking for the event.
- All lettings to charitable and community groups are made without profit.
- Other charges are agreed by the Finance Committee and may include an element for profit above actual cost.

### **Monitoring, Evaluation and Review**

Charging is monitored in line with the Operational School Development Plan policy monitoring cycle. The Governors Finance Committee monitors Charging within the school to evaluate its implementation and effectiveness. This policy will be reviewed by the Finance Committee annually, or earlier if the need arises. This policy will be promoted and implemented throughout the school.

### **Equality Statement**

In accordance with our Equality Policy we will promote equality across the full range of protected characteristics as defined within the Equality Act (2010) as amended and restated from time to time and ensure that all pupils have equal access to all opportunities offered by the school.

Policy Status	
Agreed by Governors	September 2020
Next Review Date	September 2021